



I hereby give notice of the Meeting of the above named Parish Council to be held on
Wednesday 17th May 2023 at 1830 hrs in the Parish Hall, West Lydford

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:

Signed by Julie Nicol, Parish Clerk _____

PLEASE NOTE OUR PARISH WEBSITE: lydfordonfosse.co.uk

May Agenda

**BEFORE THE MEETING COMMENCES (1815), THE CHAIR WILL SIGN
THEIR DECLARATION OF ACCEPTANCE OF OFFICE**

- 77/23** Election of Chairman and signing of Declaration of Acceptance of the office of chairman
- 78/23** Election of vice chairman
- 79/23** Co-option of new councillors
- 80/23** Appointment of councillor responsibilities
- 81/23** Agreement of ordinary meeting dates
- 82/23** Review, Adoption and signing of the following:
 - Code of Conduct
- 83/23** [Public Participation Session](#)

84/23 Policing/Neighbourhood Watch

- To receive a report from Lynne Mitchell

- 85/23 Community Speedwatch *- To receive a report from Ann/Ken Emsley*
- [Council Session](#)
- 86/23 To receive apologies for absence
- 87/23 Declaration of Member's Interests
Members must declare personal and prejudicial interests in items on the agenda at the start of the meeting and whenever the interests become apparent.
- 88/23 Minutes of previous meeting
To approve the Minutes of the previous meeting held on April 8th 2023. These minutes will be signed during the meeting.
- 89/23 Matters arising from previous minutes.
- 90/23 Planning matters. *- Clerk/Cllr. Bartlett to update*
- New Planning applications: (0)**
- Applications awaiting Decision: (11)**
- [2023/0264/FUL \(Case Officer Kelly Pritchard\)](#)
Proposed concrete block for lodge.
New Oaks Farm, Castle Cary Road, West Lydford Church Lane
Deadline for comments: 6th March 2023.
- [2023/0208/HSE \(Case Officer Kirsty Black\)](#)
Erection of double garage to side of existing dwelling with extension to rear.
Little Dormers, High Street, West Lydford.
Deadline for comments: 9th March 2023.
- [2023/0328/HSE \(Case Officer Kirsty Black\)](#)
Erection of first floor and single storey side extension.
Fosse House Farm, Fosse Way, West Lydford.
Deadline for comments: 15th March 2023.
- [2023/0309/HSE \(Case Officer Kirsty Black\)](#)
Erection of child's recreational tree house.
Willow Cottage, High Street, West Lydford.
Deadline for comments: 14th March 2023.
- [2022/2183/LBC & 2022/2186/LBC](#)
Emergency repairs & demolition of internal stone walls
Perrotts, Castle Cary Road, Lydford On Fosse
Deadline for comments: 30th November 2022.
- [2021/1975/OTS](#)
Outline application with all matters reserved except for access for the erection of dwelling and garage.
Land At 356804 130886 Castle Cary Road Lydford On Fosse
Deadline for comments: 11th November 2021.
- [2021/0898/FUL](#)
Erection of new dwelling, garage and associated access and parking.
Chestnut House Church Lane East Lydford Glastonbury Somerton
Comments were submitted to MDC 20th May 2021.
- [2020/1602/OTS](#)
Outline Planning Permission for the erection of 2no self-build or custom build dwellings with details of access.
Millway House Fosse Way Lydford On Fosse Glastonbury Somerton

Comments were submitted to MDC by 12th October 2020.

2020/0851/OTS

Application for Outline Planning Permission with some matters reserved for the construction of five dwellings and associated vehicular access with details of access & layout.

Church Lane, East Lydford, TA11 7HD

Comments submitted to MDC by 26th May 2020.

2020/0910/FUL

Erection of a single storey dwelling with associated access and parking

Land east of Squires Mardi's Lane, West Lydford

Comments submitted to MDC by 3rd June 2020

2023/0309/HSE (Case Officer Kirsty Black)

Erection of child's recreational tree house.

Willow Cottage, High Street, West Lydford.

Deadline for comments: 14th March 2022.

Planning Enforcements: (1)

ENF/2022/0014

Ash View Farm Fosse Way Lydford On Fosse

91/23
/1

Finance:

Payments Due

The following payments to be approved.

- The Clerk/Cllr. Rood to update

Name of Payee	Description of Payment	Amount
Additional payments made since the last notification of the Agenda: J. Nicol	Refreshments for Annual Parish Meeting/Gift for Cllr. Marten	£66.45
Shepton Mallet Landscapes	Sports Ground Maintenance	£66.00
The following payments are due:		
J. Nicol	Clerk's Salary for May '23	£293.40
Shepton Mallet Landscapes	Cricket Club Grounds Maintenance	£198.00

/2 To agree accounts for April '23

- Cllrs to check and approve

/3 To agree the bank reconciliation for April '23

- Checking and signing by the Chair

/4 To agree the bank reconciliation for April '23

- Checking and signing by the Chair

/5 PC Debit card

- Clerk

92/23 May Budget Sheet/Budget Allocation

- All

93/23 Internal/External Audit 2022/23:

- Clerk/Chair

/1 Signing/approval of 'Certificate of Exemption from a limited assurance review by the external auditors' form

/2 Section 1 (Annual Governance Statement) approval/signing

/3 Section 2 (Accounting Statement) approval/signing

/4 Notice given for the period of the exercise of public rights (Monday 5th June to Friday 14th July 2023)

94/23 To receive reports on the following Posts of Responsibilities:

/1 Highways, Pavements & Signage

- Cllr. Persson

/2 Footpaths

- Cllr. Fielding

/3 Marketing/Website

- Cllr Seehra/Clerk

/4 Bus Partnership

- Cllr Seehra

95/23	Clerk's Salary	- All
96/23	War Memorial Update	- Ralph Berry/Cllr Seehra
97/23	Memorial for Nigel Woolcombe-Adams update	- Cllr Fielding
98/23	Defibrillator - possible spend	- All
99/23	Kings Coronation round up/spend	- Ralph Berry/ Cllr. Seehra
100/23	Church Car park interactive sign idea	-All
101/23	Agenda items for next meeting	- All
102/23	To confirm the date of the next meeting as Wednesday 14 th June 2023.	

Julie Nicol - Clerk to the Parish Council - 10th May 2023