



**Meeting of the above named Parish Council held on
Wednesday 17th May 2023 at 1830 hrs in the Parish Hall, West Lydford.**

**Present: Parish Cllrs. Bartlett, Fielding, Persson, Purcell, Rood, and the Clerk
And x5 members of the public**

PLEASE NOTE OUR PARISH WEBSITE: lydfordonfosse.co.uk

May Minutes

- 77/23 **Election of Chairman and signing of Declaration of Acceptance of the office of chairman**
Rose Persson was elected as rolling chair for the month of May. Cllr. Rood stepped down from the position and left the meeting.
- 78/23 **Election of vice chairman**
This will be postponed until the council has co-opted two new councillors.
- 79/23 **Co-option of new councillors**
Deadline for applications has been set as 31st May 2023. This has been advertised in all four parish notice boards and on the front page of the website.
- 80/23 **Appointment of councillor responsibilities**
This will be postponed until the council has co-opted two new councillors.
- 81/23 **Agreement of ordinary meeting dates**
This will be postponed until the council has co-opted two new councillors.
- 82/23 **Review, Adoption and signing of the following:**
 • **Code of Conduct**
This was adopted and signed by the chair in the meeting.
- 83/23 **[Public Participation Session](#)**
There was no public participation to record.
- 84/23 **Policing/Neighbourhood Watch**
Lynne Mitchell reported that a caravan in East Lydford had been broken into, and that a suspicious car had been seen driving up Mardi's Lane. The NHW stand was well attended over the Coronation weekend.
Clerk to progress meeting with police regarding wild swimmers. Late June is the preferred date for this.

- 85/23 Community Speedwatch
Nothing to report this month.
- [Council Session](#)
- 86/23 To receive apologies for absence
Apologies received from Cllr. Sehra.
- 87/23 Declaration of Member's Interests
None.
- 88/23 Minutes of previous meeting
Minutes from the 12th April Parish Council Meeting were signed and approved by the chair.
- 89/23 Matters arising from previous minutes.
None.

Signed: _____

90/23 Planning matters.
All new planning applications received after the publication of this month's agenda will be discussed in the June meeting. Deadlines for comments have been extended until 15th June 2023. Cllr Bartlett to investigate possible planning breach at Fosse Farm.

New Planning applications: (0)

Applications awaiting Decision: (11)

[2023/0264/FUL \(Case Officer Kelly Pritchard\)](#)

Proposed concrete block for lodge.

New Oaks Farm, Castle Cary Road, West Lydford Church Lane

Deadline for comments: 6th March 2023.

[2023/0208/HSE \(Case Officer Kirsty Black\)](#)

Erection of double garage to side of existing dwelling with extension to rear.

Little Dormers, High Street, West Lydford.

Deadline for comments: 9th March 2023.

[2023/0328/HSE \(Case Officer Kirsty Black\)](#)

Erection of first floor and single storey side extension.

Fosse House Farm, Fosse Way, West Lydford.

Deadline for comments: 15th March 2023.

[2023/0309/HSE \(Case Officer Kirsty Black\)](#)

Erection of child's recreational tree house.

Willow Cottage, High Street, West Lydford.

Deadline for comments: 14th March 2023.

[2022/2183/LBC & 2022/2186/LBC](#)

Emergency repairs & demolition of internal stone walls

Perrotts, Castle Cary Road, Lydford On Fosse

Deadline for comments: 30th November 2022.

[2021/1975/OTS](#)

Outline application with all matters reserved except for access for the erection of dwelling and garage.

Land At 356804 130886 Castle Cary Road Lydford On Fosse

Deadline for comments: 11th November 2021.

[2021/0898/FUL](#)

Erection of new dwelling, garage and associated access and parking.

Chestnut House Church Lane East Lydford Glastonbury Somerton
Comments were submitted to MDC 20th May 2021.

2020/1602/OTS

Outline Planning Permission for the erection of 2no self-build or custom build dwellings with details of access.

Millway House Fosse Way Lydford On Fosse Glastonbury Somerton

Comments were submitted to MDC by 12th October 2020.

2020/0851/OTS

Application for Outline Planning Permission with some matters reserved for the construction of five dwellings and associated vehicular access with details of access & layout.

Church Lane, East Lydford, TA11 7HD

Comments submitted to MDC by 26th May 2020.

2020/0910/FUL

Erection of a single storey dwelling with associated access and parking

Land east of Squires Mardi's Lane, West Lydford

Comments submitted to MDC by 3rd June 2020

2023/0309/HSE (Case Officer Kirsty Black)

Erection of child's recreational tree house.

Willow Cottage, High Street, West Lydford.

Deadline for comments: 14th March 2022.

Signed: _____

Planning Enforcements: (1)

ENF/2022/0014

Ash View Farm Fosse Way Lydford On Fosse

91/23 Finance:
/1 Payments Due

The following payments were approved.

Name of Payee	Description of Payment	Amount
Additional payments made since the last notification of the Agenda: J. Nicol	Refreshments for Annual Parish Meeting/Gift for Cllr. Marten	£66.45
Shepton Mallet Landscapes	Sports Ground Maintenance	£66.00
The following payments are due:		
J. Nicol	Clerk's Salary for May '23	£293.40
Shepton Mallet Landscapes	Cricket Club Grounds Maintenance	£198.00

/2 To agree accounts for April '23
These were sent to all councillors prior to the meeting and agreed and signed by the chair.

/3 To agree the bank reconciliation for April '23
These were sent to all councillors prior to the meeting and agreed and signed by the chair.

/4 PC Debit card
Clerk to investigate further and report back.

92/23 May Budget Sheet/Budget Allocation
This was not presented.

93/23 Internal/External Audit 2022/23:
/1 Signing/approval of 'Certificate of Exemption from a limited assurance review

by the external auditors' form

Resolution for exemption from a limited assurance review by the external auditors was passed.
Exemption Certificate to be posted to External Auditors

/2 Section 1 (Annual Governance Statement) approval/signing. This was approved and signed.

/3 Section 2 (Accounting Statement) approval/signing. This was approved and signed.

/4 Notice given for the period of the exercise of public rights
(Monday 5th June to Friday 14th July 2023) . These dates were approved.

94/23 To receive reports on the following Posts of Responsibilities:

/1 Highways, Pavements & Signage

- 40 mph sign has been cleaned
- The mini matrix sign that has been ordered needs firmer posts, but this extra cost is being picked up by the Highways department.
- Cllr. Persson to confirm positioning of poles for the mini matrix, as the council feel they are not currently in the correct place in the proposal from Highways.
- It was agreed that Chris Rood would continue to be Chapter 8 trained.
- Cllr. Persson to re-explore purchase/costing of mini SIDs to be moved around the parish hotspots.

/2 Footpaths & Bridleways

Cllr. Fielding reported a shortage of gates, but has x3 ready to be installed.

/3 Marketing/Website

Updated by the clerk.

/4 Bus Partnership

It was noted that the £2 special fares have been extended until 31st October.

Signed: _____

95/23 Clerk's Salary

Clerk to inform the council of her monthly working hours/any statutory pay rises.

96/23 War Memorial Update

The committee are establishing new contacts at One Somerset and will report back next month.

97/23 Memorial for Nigel Woollcombe-Adams update

Cllr. Fielding would like the Mardi's Lane bridleway to be cleared up before the memorial walk signs go up. This could take some time, as Mendip Bridleways are extremely busy. Clerk to write to Pippa Woollcombe-Adams to explain the delay. It was also suggested that Nigel's remaining legacy go towards a parish defibrillator. Discussions to continue next month.

98/23 Defibrillator - possible spend

It was agreed that as this is a community asset, the council would involve the church and the parish hall in any decision making regarding positioning (East or West Lydford) and possible financing. Clerk to speak to treasurer of the Cricket Club in W. Lydford and possibly buy a similar one. For further discussion.

99/23 Kings Coronation round up/spend

Please see attached report from Ralph regarding the Coronation. The PC would like to thank all of those involved for their hard work.

100/23 Church Car park interactive sign idea

For discussion next month.

101/23 Agenda items for next meeting

Temporary very visible camera installation in church car park.
Election of next month's rolling chair.

102/23 To confirm the date of the next meeting as Wednesday 14th June 2023.
This was confirmed.

Meeting finished at 2001

Minutes prepared by Julie Nicol

Signed: _____

APPENDIX

- Kings Coronation Round-up

Coronation Report to the Parish Council Meeting 17 th May 2023

Celebrations to mark the Coronation of King Charles III over the weekend of 6th - 8th May 2023 went very well.

On the day of the Coronation 6th May bells were rung at Barton St David at 8.30am and at Lydford at 9.15am, and at Keinton Mandeville at 9am on the Sunday 7th May before the church service.

The Coronation was shown on the large screen in the village hall which was enjoyed by about 15 people watching the celebration, whilst tea, coffee and cakes were served. In the evening the band Loose Rocks played a mix of covers from the 70&80s to the 90&00s at the Cross Keys, which was very much enjoyed by all those who attended.

On Sunday 7 th May, we held our Big Lunch on the Sports Field in West Lydford, with a BBQ, Bar and children's entertainment, and races for all ages. The weather stayed fine and those attending had a very enjoyable time.

On Monday 8 th May, the day of The Big Help Out, we held environmental activities in St Peter's Church and the Forest Garden was open with restoration work being carried

out there, the bell tower was open for visiting and looking at the bells, quilting demonstrations were carried out in the hall, as well as tea, coffee and cakes being available. We also advertised and offered information on all the different groups that meet around the village, and took details of help and favours from members of the community who would like to offer their time and skills to those who may need them. We then will match these up, with those who request them.

The day and celebrations finished off with a Royal Quiz at the Cross Keys in the evening, which was very well attended.

As chairman of the committee I should like to thank all those on the committee for their very hard work in bringing these celebrations together and to thank all those in the village and beyond who came to support the events and to make this a very memorable weekend.

We are in the process working out costs, but with a very generous grant from the Parish Council of £500 towards costs and donations over the weekend we should be able to donate approximately £ 300 to the Halo Trust who we are supporting again. With the state of the world at this time they are doing a very worthwhile job in clearing land mines all over the world.