



Meeting of the above named Parish Council held on
Thursday 19th May 2022 at 1830 hrs in the Parish Hall

Present: Cllrs. Purcell, Rood & Seehra
together with the Clerk &
8 members of the public in attendance

PLEASE NOTE OUR PARISH WEBSITE: lydfordonfosse.co.uk

May Minutes

**BEFORE THE MEETING COMMENCED (1815), COUNCILLORS SIGNED
THEIR DECLARATION OF ACCEPTANCE OF OFFICE**

- 19/22** Election of Chairman and signing of Declaration of Acceptance of the office of chairman
Chris Rood was proposed and seconded, and was duly elected chairman. Cllr. Rood then signed his Declaration of Acceptance of the office of Chairman.
- 20/22** Election of vice chairman
It was agreed that the vice chairman's position will be decided in the near future.
- 21/22** Co-option of councillors
Susannah Bartlett, Tamsin Fielding, David Marten and Rose Persson were duly co-opted onto the council and signed their Declarations of Acceptance of office.
- 22/22** Appointment of councillor responsibilities
The following roles were allocated. It was agreed that these roles would be reviewed every six months.
- | | | |
|---------------------------------------------------------------|----------|-----------------------------------|
| Planning | - | Cllr Bartlett |
| Highways, Pavements
& Signage were amalgamated | - | Cllrs Marten & Persson |

Finance	-	Cllr Rood
Footpaths	-	Cllr Fielding
Marketing	-	Cllr Seehra
Local Plan	-	Cllr Purcell

It was also agreed that at least one councillor would represent the PC in working groups that may be set up in the future.

- 23/22 **Agreement of ordinary meeting dates**
It was agreed (subject to Parish Hall availability) that monthly meetings would take place on the first Wednesday of the month.

Signed: _____

- 24/22 **Review of bank mandate**
It was agreed that the monthly budget sheet, bank reconciliation and spreadsheet be circulated prior to each meeting to every councillor.

- 25/22 **Review, Adoption and signing of the following:**
- Standing Orders
 - Code of Conduct
 - Financial Regulations
 - Business Continuity Resolution
 - Privacy Notice
- All of the above were adopted and signed by the chairman.**

- 26/22 [Public Participation Session](#)

- 27/22 **Policing/Neighbourhood Watch**
Nothing to report this month

- 28/22 **Community Speedwatch**
The latest figures are attached.

[Council Session](#)

- 29/22 **To receive apologies for absence**
Apologies received from Cllr Rob Bartlett, outgoing chairman

- 30/22 **Declaration of Member's Interests**
None.

- 31/22 **Minutes of previous meeting**
March 10th minutes were approved and signed by the chairman.

32/22 Matters arising from previous minutes (including those from the last Annual Parish Meeting

None

33/22 Planning matters

New Planning applications: (1)

[2022/0832/HSE](#)

Retrospective permission for erection of detached outbuilding used as an office at Teeds Barn, Fosse Way, Lydford on Fosse

Deadline for comments: 18th May 2022.

The councillors had no objections to this retrospective application.

Comments were passed on to Mendip District Council.

Signed: _____

Applications Awaiting Decision: (9)

[2022/0249/VRC](#)

Application to remove condition 2 (Agricultural Occupancy condition) and addition of conservatory to rear at Juniper Cottage, 3 Old School Lane, West Lydford.

Deadline for comments: 14th March 2022.

[2021/1975/OTS](#)

Outline application with all matters reserved except for access for the erection of dwelling and garage.

Land At 356804 130886 Castle Cary Road Lydford On Fosse

Deadline for comments: 11th November 2021.

[2021/1695/FUL](#)

Raised eaves & replacement roof structure to provide upgraded storage above existing stables (retrospective)

Ash View Farm Fosse Way Lydford On Fosse Glastonbury Somerton

Deadline for comments: 17th September 2021.

[2021/0898/FUL](#)

Erection of new dwelling, garage and associated access and parking.

Chestnut House Church Lane East Lydford Glastonbury Somerton

Comments were submitted to MDC 20th May 2021

[2021/0621/CLE](#)

Application for a certificate of lawful existing development for Access, workshop building and hardstanding area. Ash View Farm Fosse Way Lydford On Fosse.

Comments were submitted to MDC by 9th April 2021

[2020/1602/OTS](#)

Outline Planning Permission for the erection of 2no self-build or custom build dwellings with details of access.

Millway House Fosse Way Lydford On Fosse Glastonbury Somerton

Comments were submitted to MDC by 12th October 2020

2020/0697/OTS

Application for Outline Planning Permission with some matters reserved for the erection of 1 single storey dwelling with details of access, landscaping, layout and scale.

Land At Cotton's Lane, Castle Cary Road Lydford On Fosse Glastonbury Somerset

Comments submitted to MDC by 22nd May 2020

2020/0851/OTS

Application for Outline Planning Permission with some matters reserved for the construction of five dwellings and associated vehicular access with details of access & layout.

Church Lane, East Lydford, TA11 7HD

Comments submitted to MDC by 26th May 2020

Signed: _____

2020/0910/FUL

Erection of a single storey dwelling with associated access and parking

Land east of Squires Mardi's Lane, West Lydford

Comments submitted to MDC by 3rd June 2020

New Planning Decisions: (0)

Planning Enforcements: (1)

ENF/2022/0014

Ash View Farm Fosse Way Lydford On Fosse

Clerk chased MDC Enforcement 11/5/22. Response was that the investigation is ongoing.

34/22
/1

Finance:

Payments Due

The following payments were approved and will be electronically signed by two signatories.

Name of Payee	Description of Cheque	Amount
Additional payments made since the last notification of the Agenda:		£0.00
ICO	Data Protection	£40.00
J. Nicol	Clerk's Salary for April '22	£270.20

Shepton Mallet Landscape	Grass Cutting	£129.60
Ralph Berry	Jubilee bench restoration	£28.00
Lydford Parish Hall	Parish Hall hire	£64.00
J. Nicol	Clerk's expenses	£63.93
The following payments are due:		
J. Nicol	Clerk's Salary for May '22	£270.20

/2 To agree accounts for April '22
These were approved and signed by the chairman

/3 To agree the bank reconciliation for April '22
This was approved and signed by the chairman

35/22 National Pay Agreement for Clerk Sign off
This was approved by the councillors included back pay from April 2021.
Clerk's salary review to be discussed at next month's meeting.

36/22 Queen's Jubilee Party update
The clerk assured the councillors and the Jubilee committee that the PC's Public Liability would cover the Jubilee events.
Cllr Seehra to send schedule of events to clerk for website.
Queen's Canopy trees to be purchased in the Autumn for planting. Possible tie-in with Remembrance Sunday.

Signed: _____

37/22 War Memorial discussion (including donation for plants)
£50 donation towards the planting was approved.

38/22 Future Funding projects including The Pound, West Lydford
Cllr Rood agreed to head up the working party for The Pound and will try to get the village involved in the project. Cllr Bartlett has offered to make an initial assessment of the works that will be required.

39/22 Citizens Advice Donation
It was agreed to donate £50.

40/22 Agenda items for next meeting

- Clerk's Salary Review**
- The Pound**
- Vice-Chairman**
- Annual Governance and Accountability Return (External Audit)**

41/22 To confirm the date of the next meeting
Meeting confirmed as Wednesday 8th June 2022.

Meeting finishes: 2011 hrs

Minutes prepared by Julie Nicol, Parish Clerk

Signed: _____
APPENDIX

- Latest Speedwatch Figures

8th February to 16th May
Speedwatch Summary 2022

Date	Start Time	Location	Movements	Speeders	Fastest 30mph	Fastest 40mph	HGVs	% HGVs
08/02/2022	1025	B3153	249	nil	nil	48	46	18.5
10/02/2022	1015	B3153	255	6	47		45	17.6
17/02/2022	1030	B3153	235	8	44		37	15.7
17/02/2022	1460	A37	641	18	46	54	86	13.4
23/02/2022	1445	B3153	255	7	41	57	33	12.9
25/02/2022	1135	B3153	265	8	41		22	8.3
02/03/2022	1425	B3153	238	4	40		35	14.7
07/03/2022	1205	B3153	256	3	37	53	36	14.1
14/04/2022	1410	B3153	318	5	40	53	35	11.0
21/04/2022	1020	B3153	235	8	44		33	14.0
03/05/2022	1500	B3153	281	8	41		34	12.1
06/05/2022	0815	B3153	331	9	48		52	15.7
08/05/2022	1020	B3153	197	17	47		25	12.7
12/05/2022	0925	B3153	277	10	44		34	12.3
16/05/2022	1445	B3153	295	10	47		30	10.2