



Lydford on Fosse Parish Council Meeting

Meeting of the above named Parish Council held on
Wednesday 12th February 2025 at 1900 hrs in the Parish Hall, West Lydford

Present: Parish Cllrs Frampton (Chair), Fielding, Purcell
 Also the Clerk x 5 members of the public

PARISH WEBSITE: lydfordonfosseparish.gov.uk

FEBRUARY 2025 MINUTES

Item No.	Subject	Lead
	The Chairman opened the meeting. He advised that the minutes would be recorded, and that anyone who did not wish to be recorded should make that clear to the Clerk.	
21/25	Public participation session No comments made.	
Council Session		
22/25	To receive apologies for absence Cllrs Seehra, Steel and Stankiewicz sent their apologies.	Chair
23/25	Parish Councillor Vacancy There had been a response to the vacancy advertised in the parish newsletter, and after a brief introduction Mr Sloggett was proposed, seconded and unanimously voted to be co-opted on to the Council. After signing the appropriate form, Cllr Sloggett joined the meeting.	Chair
24/25	Declaration of Members Interest None	Chair
25/25	Report from County Councillors Cllr Sully was not present and no report had been received. The Chair is still compiling a letter in response to several matters raised with Cllr Sully, and to which responses had been received from several other SC members.	Cllr Sully
26/25	To approve and sign the Minutes of previous meetings Unanimously agreed, and signed by the Chair.	Chair
27/25	Matters arising from previous minutes: The following items will be addressed further in the Agenda <ul style="list-style-type: none"> ● Cllr Sully – follow up correspondence (25/25) ● Flooding (32/25) ● Footpaths (33/25) ● War memorial update (38/25) ● Church car park update 38/25) ● Dog Fouling update (40/25) ● LCN (30/25) ● Highways (31/25) ● VE Day update (35/25) ● Bleed Kits (36/25) ● Local Plan (29/25) ● Gov.uk domain update (37/25) 	Chair Chair Cllr Fielding Chair Chair Cllr Fielding Cllr Purcell Cllr Steel Cllr Seehra Chair Chair Cllr Seehra
The Built Environment		
28/25	Planning New Planning applications this month (0) Applications decided since previous agenda (0) Applications awaiting decision (5) Enforcements (1)	All

<p>29/25</p> <p>30/25</p>	<p>Appeals (1) Withdrawn by Appellant - 2024/0830/PAA – following Somerset Council’s rejection of planning application ENF/2024/0066 - Ash View Farm Fosse Way West Lydford: change of use of agricultural building to a dwelling House (Class C3) and for associated operational development. It was reported that the Applicant has now withdrawn their appeal against the rejection of this planning issue.</p> <p>The Chair went on to report of several observations of development work which appear to be undertaken without planning permission. After discussion it was proposed, as an initial approach to educate people, that he would give a short presentation at the annual parish meeting and also include an advice piece in the Parish newsletter regarding this issue.</p> <p>SC Local Plan Update</p> <ul style="list-style-type: none"> • SC are consulting to inform the first SC Local Plan. Four meetings have been scheduled in February as part of this process. • The Call for Sites is now open until mid-March. • The Clerk of Stoke St Mary PC has also started a campaign on local development limits. They are seeking support from all Somerset’s LCNs for a change to housing policy which would restrict settlement housing targets to a maximum of 10 percent increase over a 5 year period. The chair had the support from the council to include this point in the response letter to Cllr Sully. <p>Local Community Network (LCN)</p> <ul style="list-style-type: none"> • The local LCN has organised a special meeting on 20th February at Wincanton Town Hall especially to discuss the Local Plan. • It was also reported that the volume of redundancies within SC has had a negative impact on the performances of the LCN’s. At the last meeting there was some dissatisfaction raised at the way the LCN is working. There appeared to be disparity between what the LCN do and what the parish/town councils are expecting them to do. 	<p>Chair</p> <p>Cllr Purcell</p>
Highways & Transportation		
<p>31/25</p> <p>32/25</p> <p>32/25/1</p> <p>33/25</p>	<p>Highways This will be carried over to next month in view of Cllr Steel’s absence.</p> <p>Flooding The village experienced very heavy downpours as the aftermath of storms Eowyn and Herminia. This resulted in flooding and potential flooding on the A37, East and West Lydford and a property at Fairplace. Also in the immediate surrounding villages. The Chair highlighted the need to reinvigorate the Flood Risk Working Group and to build an Emergency Response Plan to deal with future potential problems.</p> <ul style="list-style-type: none"> • Motion – After discussion, so as to be better prepared next time, the Chair proposed to make provision for the sum of £600 to cover the cost of up to 100 filled Sandbags, 2 x 8m rolls of H.D. Polythene Plastic Sheeting and 1 Submersible Electric Pump, or alternative Emergency Flood Response materials as the Flood WG deemed most appropriate within this funding allocation. This was seconded and unanimously carried. <p>Footpaths Cllr Fielding showed the parish council some new countryside signs which highlight the impact on wildlife and farmstock of dog fouling. These will be put on the council website. The ‘No through Road’ signs at Mardi’s Lane are proving to be successful. Work is still ongoing to clear footpaths.</p>	<p>Cllr Steel</p> <p>Chair</p> <p>Cllr Fielding</p>

Community Engagement & Support

34/25	<p>Neighbourhood Watch The NHW representative sent their apologies. There was nothing to report.</p>	NHW Rep
35/25	<p>VE Day Commemorations – Update Cllr Seehra, in his absence, had left a report which the Clerk read out. The next meeting will be on Friday 14th February. The proceedings will be along the lines of-Raising the VE Day flag at the church on the morning of the 8th May followed by refreshments in the Parish Hall, where there will be display boards showing various memorabilia. The church bells may also be rung. Any televised events going on through the morning will be shown on the screen in the hall. In the evening it is hoped to provide a light fish and chip supper accompanied by singing from the choir and a televised showing of the bell ringing held that morning. Two parishioners have agreed to read out the VE Day Proclamation and Tribute.</p>	Cllr Seehra
36/25	<p>Bleed kits The chair is still looking to confirm sites. The Parish Hall Committee did not feel that the Parish Hall was an appropriate location for a Bleed Kit, but had recommended that the Parochial Church Council (PCC) be asked to include the Bleed Kit cabinet in their plans for the extension of the Church car park. The PCC agreed that the bleed kit could be incorporated on a new notice board area that is being planned as part of the car park extension. However, this would add additional costs to the car park work. The other preferred site, in the vicinity of the A37/Cary Road junction, is at the Filling Station. A response from the Filling Station manager is still awaited. The Car Sales area was also mentioned as a possible alternative site. Chair to follow up.</p>	Chair
37/25	<p>Parish Council GOV.UK Domain – Update The Parish Council's new domain name has been successfully secured, along with new gov.uk emails for councillors and the clerk. This has gone fairly smoothly and swiftly with assistance from Parish Council Websites. The website is also up and running in its new domain. It is believed that the government funding for the transition to a gov.uk domain ran out on 10th January, shortly after the PC secured its grant. The PC's future approach to Data Document Management and Storage needs to be investigated further. To be followed up by Cllr Seehra.</p>	Cllr Seehra
38/25	<p>War Memorial - Update The Chair reported that three quotes have now been received for cleaning of the War Memorial. One company was favoured over the others. The Clerk was asked to go back to them for assurances as to the techniques that they would employ. The Chair made a proposal to engage this company, upon confirmed assurances, for £400 to clean the war memorial. This was seconded and carried unanimously. Clerk to follow up.</p>	Chair
39/25	<p>Church car park – Update The PCC advised they have now raised two thirds of the required funds to complete the Car Park extension. They are hoping to start this work before the summer. They are willing to put up the bleed kit on the noticeboard area but have asked if the council would be willing to make a further contribution to the cost of the extension.</p> <ul style="list-style-type: none"> ● Motion - The Chair suggested and proposed a further £500 contribution. This was seconded and carried. 	Chair
40/25	<p>Dog Fouling Signs - Update Cllr Fielding reported that she was continuing to put up Dog Poo signs through the village. East Lydford continues to be a problem with owners not picking up after their dogs and/or not taking filled bags home. Cllr Fielding suggested that a Dog Bin be placed at the end of Church Lane. This will be looked into and reported back at the next meeting. Clerk to follow up.</p>	Cllr Fielding

Governance & Finance		
41/25	<p>Financial Planning</p> <ul style="list-style-type: none"> • Payments due (See appendix 1) These were duly checked and signed. • To agree accounts for January '25. These were duly checked and signed. • Budget review <p>The council is currently carrying a surplus of £2,500 against our expected position. Further expected payments may bring the surplus down to around £800.</p>	Clerk Chair Chair
42/25 42/25/1 42/25/2	<p>Correspondence Received</p> <ul style="list-style-type: none"> • Council Boundaries – Public Consultation <p>Anyone can respond to this survey reviewing electoral boundaries. There was a suggestion that a property on the outskirts of our settlement be moved out of our parish. This would be made as a suggestion. The outcome of this consultation will probably be in late 2026.</p> <ul style="list-style-type: none"> • SC Advice (“SC Snippets”) - include: <ul style="list-style-type: none"> - Lots on recycling, including how to recycle used toothpaste tubes - A request for donations of old tech devices (mobile phones, laptops, cables and power leads, etc) to ‘Fixy’. Fixy is a charity which recycle old tech items so that they can be used by charities, or sold to raise funds for charity. - The way that businesses and community groups will be required to segregate their recycling will change from this Spring. - A plea to not put batteries in the bin - A reminder to rinse your recycling (in used washing-up water) - Waste collection calendars can be downloaded from the website - Information about understanding the complexities of care planning - A consultation on dog control in East Somerset <p>All this information is currently available in more detail on the Parish website, with accompanying links.</p>	All Chair
43/25	<p>Agenda items for next meeting</p> <p>Flooding; Highways; War memorial update; Church car park update; Dog Fouling update; Local Community Network; Document management and Storage; VE Day update;</p>	All
44/25	<p>The date for the next meeting was confirmed as 12th March at 7pm It will be chaired by Vice Chair Cllr Purcell</p>	All

Meeting finished at 20.58 hrs

Minutes prepared by Ann Parkhouse, Parish Clerk.

Appendix...

1) Payments Due

Name of Payee	Description of Payment	Amount
The following payments are due:		
Lydford Parish Hall	Hall hire Oct '24 – Dec '24 (includes EM 1 hr)	£ 56.00
SLCC	Clerk Training – Agendas and Minutes – 2 parts	£ 72.00
A Parkhouse (Norton Anti-Virus)	1 Year subscription to Jan '26	£ 19.99
SALC	Cllr Training – Councillors Essentials Part 1	£ 30.00
SALC	Cllr Training – Principles of Internal/external Audit	£ 25.00
A Parkhouse	Clerk's Salary – January '25	£279.40
Parish Council Websites	Annual website and email hosting, domain registration for 3 years, renewal of old domain for 1 year	£341.04

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