



Lydford on Fosse Parish Council Meeting

Meeting of the above named Parish Council held on **Wednesday 13th November 2024 at 1900 hrs in the Parish Hall, West Lydford**

Present: Parish Cllrs Frampton (Chair), Purcell and Steel
Also the Clerk x 6 members of the public

OUR PARISH WEBSITE: lydfordonfosse.co.uk

NOVEMBER 2024 MINUTES

Item No.	Subject	Lead
	The Chairman opened the meeting. He advised that the minutes would be recorded, and any objections should be raised with the Clerk.	
154/24	Public participation Session No comments made.	
Council Session		
155/24	To receive apologies for absence Apologies received from Cllr Fielding who is unwell, Cllr Seehra who is on holiday and Cllr Stankiewicz due to work commitments.	Chair
156/24	Declaration of Members Interest The Chair declared an interest in a planning matter. Standing orders do allow for Cllr Frampton to remain in the chair to permit the meeting to remain quorate, and to minimise any potential conflict-of-interests he stated that he would not participate in any discussion, and would vote with the prevailing opinion of the other councillors.	Chair
157/24	Report from County Councillors Cllr Sully sent through her report which can be found on the Parish website.	Chair
158/24	To approve and sign the Minutes or previous meetings Unanimously agreed, and signed by the Chair.	Chair
159/24	Matters arising from previous minutes: The following items will be addressed further in the Agenda <ul style="list-style-type: none"> • Playground (163/24/2) • Speedwatch – possible SID acquisition (162/24/2) • Internal Audit (164/24/3) • Highway concerns & EHM update (162/24/1) • VE Day Commemorations (163/24/1) • Mardi's Lane (161/24/2) • Proposed future Budgets (164/24/4) 	Cllr Seehra Cllr Steel Clerk Cllr Steel Cllr Seehra Cllr Fielding Chair
The Built Environment		
160/24	Planning (See appendix 2) <ul style="list-style-type: none"> • Appeal APP/E3335/W/24/3350698 – following Somerset Council's rejection of planning application 2024/0830/PAA - Ash View Farm Fosse Way West Lydford: change of use of agricultural building to a dwelling house (Class C3) and for associated operational development. <p>On the grounds that the parish council have not previously expressed an opinion and that the issues raised are highly technical and legal ones which are beyond our expertise, the chair recommended that we do not submit any further input. This was unanimously agreed.</p> New Planning applications this month (2)	All

- **2024/1777/HSE** (Case Officer: Connor Chapman)
Erection of new detached garage; Kingham, High Street, West Lydford.
The applicant made a short presentation regarding the application, and as the councillors present had no objections this was unanimously voted for approval.
- **2024/1933/PAA** (Case Officer: Jane Thomas)
Prior Approval for a proposed change of use of 2 no. agricultural buildings to a dwellinghouse (Class C3) and for associated operational development New Farm Castle Cary Road West Lydford.
This application is under permitted development by SC and therefore the council are not required to make any recommendation.

Applications decided since previous agenda (5)

- **Approved: 2024/1578/AGB** (Case Officer: Anna Blackburn)
Application for prior notification of agricultural development for a proposed building. Manor Farm, Castle Cary Road, West Lydford.
- **Approved: 2023/0806/FUL** (Case Officer Kelly Pritchard) Conversion and alterations of the existing barn to a residential dwelling.
Rubbery Farm, Rubbery Lane, Lydford On Fosse.
- **Approved: 2024/1501/VRC** (Case Officer: Jennifer Alvis) Application to vary condition 2 (drawings) of planning approval 2020/0910/FUL (Erection of a single storey dwelling with associated access and parking.
Land East of Squires Mardi's Lane West Lydford
- **Approved: 2024/1297/FUL** (Case Officer: Jennifer Alvis)
Demolition of existing agricultural buildings and erection of dwelling (to replace class Q approval 2022/1620/PAA) with associated works to form access and parking, gardens and landscaping. Fosse Farm, Dials Gate Lane, West Lydford
- **Approved: 2024/0148/LBC** (Case Officer: Jayne Boldy)
Installation of additional conservation rooflights (retrospective).
The Coach House, The Old Rectory, High Street, West Lydford

Applications awaiting decision (4) & ongoing Enforcements (1)

taThe Natural Environment

161/24/1	Plane trees The agreed pollarding of the two large plane trees in the High Street will take place on 28 th and 29 th November. The tree surgeons will require a power outage between the hours of 9.30–3.30pm on the first day, and 9.30–2pm on the second day. The National Grid have already informed the affected residents. Those parishioners who are affected may request the use of the Parish Hall facilities during those times.	Chair
161/24/2	Mardi's Lane In Cllr Fielding's absence, the Chair reported that the re-marking of the Bridleway sign and erecting a 'No Through Way' sign has been completed, however the matter of dog fouling remains to be addressed.	Cllr Fielding
161/24/3	Nigel Woollcombe-Adams Memorial Walk This item was deferred for discussion at the next meeting.	Cllr Fielding

Highways & Transportation

162/24/1	Highways Cllr Steel reported that little or no response has been received from Highways regarding the issues raised at the last meeting. Cllr Steel will chase this up. The state of the drains are still a concern. It was proposed to request a quotation for the jetting of them be made to Keir, EHM's contractor. Cllr Steel will report back at the next meeting.	Cllr Steel
162/24/2	Speedwatch Due to a number of absentees from the speedwatch team there was no report this month. Members were advised that the recently acquired SID needs to be inspected for its suitability. It was agreed that Cllr Steel should meet up with the Speedwatch Representative to discuss the speed control and road safety	Speedwatch Rep Cllr Steel

162/24/3	<p>measures, such as Village Gateways, with a view to coming back with a recommendation.</p> <p>Clearway Motorhomes The Chair reported that he was hoping to meet up with the owner of the motorhomes to resolve ongoing issues.</p>	Chair
Community Engagement & Support		
163/24/1	<p>Neighbourhood Watch Nothing to report.</p>	NHW Rep
163/24/2	<p>Playground The Chair is hoping to have a meeting with the Sports club chairman regarding the playground, and will report back at a later meeting.</p>	Chair
163/24/3	<p>Ve Day Commemorations Nothing to report in Cllr Seehra's absence, however the Chair reported that the council has funds available for events such as this.</p>	Cllr Seehra
163/24/4	<p>Defib Working Group The Chair reported that the working group had acquired all 5 defibrillators for less than £1000. Two Restart Heart training events had taken place. Unfortunately it was not practical to set up a CFR group at this stage. The Chair thanked the members for their work, and added that the members will continue to monitor the equipment. The chair proposed a motion that the Working Group be closed and this was unanimously agreed.</p>	Chair
163/24/5	<p>Bleed kits A motion had already been passed to purchase 2 bleed kits and site areas agreed. Details of four levels of Bleed kits and cabinets were presented and discussed. The Chair then proposed a motion for the purchase of up to £800 for up to 2 Bleed kits and cabinets. This was agreed and the motion carried.</p>	Chair
163/24/6	<p>LCN Cllr Purcell gave an update of the LCN Meeting he attended on 23 October. The idea of the meetings are to bring together parishes and town councils to discuss common problem areas, predominantly flooding, footpaths and highways. The next meeting held will cover the sharing of highway maintenance costs. There are demographic profiles set up of every village and town within the LCN to help identify what facilities would be required in the different areas.</p>	Cllr Purcell
163/24/7	<p>Parish Council GOV.UK Domain It was hoped to discuss the possible move to a GOV.UK domain for our parish website and email address. It comes at a cost and grants are available. The parish council's interest has been registered. The benefits are that it gives clarity and certainty when communicating with people, and security of the domain name. If enough information is gathered it will be discussed at the next meeting.</p>	Cllr Seehra
Governance & Finance		
164/24	<p>Financial Planning</p> <ul style="list-style-type: none"> ● Payments due (See appendix 1) These were duly checked and signed. ● To agree accounts for October '24. An email copy was made available for councillors and a hard copy available at the meeting. These were duly checked and signed. ● Internal Audit - The clerk issued a hard copy of the half yearly Internal Audit along with the Current and Investments Account statements, which had already been sent to Councillors. A positive internal audit report was received from the council's new internal auditor, and the Chair thanked the Clerk for all her hard work which was reflected in this very strong report. ● Propose Budgets - for Financial Years 2025-26 (Year 1), 2026-27 (Years 2) & 2027-28 (Year 3). The Chair reported on the council's bank reconciliation figures, and that the council is broadly on track of predicted figures. The council is required to start to determine the precept that should be set for the next year. We are advised to set up the budget for the next three years. The anticipated inflation is projected at 5 percent per year. The parish council, from April next year, will be expected to 	<p>Clerk Chair</p> <p>Clerk</p> <p>Chair</p>

	<p>pay for projects no longer supplied by SC and therefore the provision for this requires to be included. With the reserves presently built up, the Chair advised that the precept could be reduced to £12,000 for the coming year in line with the commitment previously set when raising the current (2024-25) precept at £14,000. In future, the Budget would be based on an assumed annual increase to the precept of 5 percent. Details have been circulated to members and the Chair asked members to consider the figures in order to make a decision at the next meeting.</p>	
165/24	<p>Correspondence Received</p> <ul style="list-style-type: none"> • Deputy PM has launched a consultation including NALC {National Association of Local Councils), into allowing hybrid and remote parish council meetings in the future. Consideration is also being given into allowing proxy voting at council meetings. • The Mendip Local Plan - Part 2 has been updated and has now been submitted for examination. • Proposed changes to the National Planning Policy framework to ease planning regulations and to make it easier for new building to be approved is now underway. • A new, improved NALC website has been launched, including a new site providing advice on community safety and resilience. • The Local Government pay award has been agreed. • A request was received to provide feedback on the new Police and Crime Commissioner's updated 'Crime Prevention Plan' (CPP). Principally, it was felt there wasn't sufficient recognition of the specific needs and problems of rural communities, and that the CPP was disproportionately focused on towns' issues. • A proposal by the Frome TC Clerk has been made to SC suggesting that council boundaries be revised. • SC have published a document aimed at PC members offering advice on how to approach maintenance of public rights of way. • The Met office have launched a 'local authority climate service'. • In 2028 Mendip Local Plan will be replaced by Somerset Local Plan (SLP), for which the consultation process has just started. It will replace the 4 current District plans. Its aim is to determine the county's housing and business building development needs for the next 20 years (out to c.2048), and where these should be located. We have received a questionnaire on the role and function of our settlement. Our survey response will contribute to the decision-making process. Its conclusions will be captured in the SLP which is due for publication in April 2028. A current or new LoFPC member dedicated to this issue would be beneficial given the lengthy process involved and long term impact that it could have on the nature of our community. <p>Somerset Council have advised:</p> <ul style="list-style-type: none"> • On support for householders facing financial difficulties through the Government's 'Household Support Fund'. • On how to check the condition and remaining life of hot water bottles. • That there has been an expression of interest by the councils of Dorset, Somerset and Wiltshire in possibly devolving as a 'Heart of Wessex' authority. • That homeowners looking to take steps to make their homes more energy efficient can apply for loans through 'Lendology' and Somerset Council. • That a public consultation is being launched into pharmacy services. • On the availability of an HMRC app. • On the dates of Xmas rubbish collection and recycling site openings. • On how to access the SC website to report any problems on the roads. <p>Full detail of all these initiatives are available on the Parish website.</p>	All
166/24	<p>Agenda items for next meeting NWA Memorial Walk; Highways;</p>	All

	Playground; Letter to Cllr Sully; Bleed Kits; Budget for next year; Gov.uk domain; VE Day update; Plane trees; Anti-virus software	
167/24	The date for the next meeting was confirmed as 11th December at 7pm	All

Meeting finished at 2056 hrs
 Minutes prepared by Ann Parkhouse, Parish Clerk.

Appendix...

1) Payments Due

Name of Payee	Description of Payment	Amount
The following payments are due:		
A Parkhouse	Clerk's Salary for October '24	£279.40
SALC	Cllr training – social media	£35.00
SALC	Cllr training – councillor essential part 1	£28.00
SALC	Cllr training – code of conduct/councillors' interests	£75.00
SALC	Cllr training – code of conduct/councillors' interests	£25.00
SLCC	Membership renewal	£113.00
SM Landscape Ltd	Grass Cutting – Oct '24	£132.00

2) Planning

New Planning Applications: (1)

Applications Decided: (4)

Ongoing Planning Applications: (4)

2024/0414/FUL (Case Officer: Kelly Pritchard)

Extension to Agricultural Buildings for the Housing and Quarantine of Cattle.
 Location: Land At 356549 133068 Westwood Drove West Lydford Somerton

2020/1602/OTS (Case Officer Kelly Pritchard)

Outline Planning Permission for the erection of one dwelling with details of access.
 Location: Land adjacent to Millway House, Fosse Way, Lydford On Fosse.

2023/0264/FUL (Case Officer Kelly Pritchard)

Proposed concrete block for lodge.
 New Oaks Farm, Castle Cary Road, West Lydford Church Lane.

2020/0851/OTS

Application for Outline Planning Permission with some matters reserved for the construction of five dwellings and associated vehicular access with details of access & layout
 Location: Church Lane, East Lydford, TA11 7HD.

Enforcements (1)

ENF/2024/0223

Ash View Farm Fosse Way Lydford On Fosse