



Lydford on Fosse Parish Council Meeting

Meeting of the above named Parish Council held on
Wednesday 14th August 2024 at 1830 hrs in the Parish Hall, West Lydford.

Present: Parish Cllrs Frampton (Chair), Purcell, Seehra, Stankiewicz and Steel
Also the Clerk x 7 members of the public

OUR PARISH WEBSITE: lydfordonfosse.co.uk

AUGUST 2024 MINUTES

Item No.	Subject	Lead
	The Chairman opened the meeting. He advised that the minutes would be recorded, and any objections should be raised with the Clerk.	
114/24	Public participation Session No comments made.	
Council Session		
115/24	To receive apologies for absence Cllr Fielding sent her apologies due to short notice of the unscheduled meeting.	Chair
116/24	Declaration of Members Interest None	Chair
117/24	Report from County Councillors Cllr Sully was not in attendance.	Cllr Sully
118/24	To approve and sign the Minutes or previous meetings Unanimously agreed, and signed by the Chair.	Chair
119/24	Matters Arising from Previous Minutes: <ul style="list-style-type: none"> Cllr Purcell volunteered the position of Vice Chair. This was proposed by Cllr Stankiewicz, seconded by Cllr Seehra and unanimously carried. No councillors at this time were prepared to permanently take on responsibility of the other portfolios. These will be discussed at the next meeting. The start time of 7pm for future meetings was discussed. This was proposed by the Chair, seconded by Cllr Stankiewicz and unanimously carried. 	Chair
The Built Environment		
120/24/1	Planning (see appendix 2) New Planning applications this month (2) <ul style="list-style-type: none"> 2024/1335/REM case office: Carlton Langford Approval of reserved matters following outline approval 2021/1975/OTS for outline application with all matters reserved except for access for the erection of dwelling and garage. Land at 356804 130886 Castle Cary Road West Lydford After discussion the application was unanimously recommended for approval. <ul style="list-style-type: none"> 2024/1297/FUL case officer: Jennifer Alvis 	All

121/24/2	<p>Demolition of existing agricultural buildings and erection of dwelling (to replace class Q approval 2022/1620/PAA) with associated works to form access parking, gardens and landscaping. Fosse Farm Dials Gate Lane West Lydford</p> <p>The applicants Planning Agent gave a short presentation with a scale model. The Chair noted that not all close neighbours had been informed by Somerset Council of this application, and the PC had therefore had to notify them. After full discussion the application was unanimously supported and recommended for approval.</p> <p>Applications decided since previous agenda (0) Applications awaiting decision (8) Ongoing Enforcements (1)</p> <p>Clearway Motorhomes There were several areas of concern regarding this site - parking on A37 blocking a public footway; use of an 'informal' layby; extent of ownership of land; commercial vehicle washing directly on highway; and inappropriate use of domestic area. The main concern is that of blocking the public footway and environmental issue of commercial vehicle washing. It was agreed that further investigation was required and that it would be discussed at the next meeting.</p> <p>Local Community Network Cllr Purcell attended the South East Somerset LCN AGM on 13th June, and that a yearly report has been issued covering 2023/24. The purpose of the Local Plan is to foster engagement in the community at a local level. Our area is one of the largest, covering 35 parishes. There is a link on our Parish website under 'Latest News' and the AGM minutes can also be found there. This useful forum covers Flooding and Resilience, Highways and Traffic and Footpaths. The next meeting is on 23rd October.</p>	Cllr Purcell
Transport		
122/24	<p>Highways/Road Safety Somerset Bus Partnership</p> <p>Cllr Seehra reported attending a zoom meeting of, the Bus Partnership which supports 12 user groups in the community to organise different events to encourage people to use buses. Somerset has the worst rated bus service in the country.</p> <p>The Slinky bus trial has started as a local on demand service, however, the website doesn't show whether it covers our area. The idea is to use an App or to go on the Slinky website to arrange a pick-up one hour before the requested journey.</p> <p>The £2 max bus fare remains until December this year.</p>	Cllr Seehra
Community Engagement & Support		
123/24/1	<p>RoSPA Report</p> <p>Cllr Seehra spoke of the sad report from the RoSPA playground inspection, virtually seeing no improvement from last year. There has been no further response from the working group regarding this area. Cllr Seehra asked if anyone interested seeing the report to contact him. Going forward it was agreed the Clerk would engage with the PC's Insurance company to confirm the level of insurance cover for the playground, and to contact the grass maintenance company for a quote for also tidying the area. Cllr Seehra will also look into costings of a safer ground cover.</p>	Cllr Seehra
123/24/2	<p>Church Car Park</p> <p>To protect the war memorial the car park is to be extended. It should benefit all who use the car park and hopefully protect the memorial from being damaged further. The chair thought it appropriate for the council to make a contribution</p>	Chair

123/24/3	<p>to the War Memorial working group, and proposed a donation of £500, this was seconded by Cllr Purcell and agreed by all members.</p> <p>Bleed Kits</p> <p>The Chair gave a presentation on Bleed Kits. The reasons for usage and probable kit contents were covered. Also the most likely areas that they would be needed.</p> <p>The different levels of Bleed kits were discussed, and relevant cabinets. The Chair requested thoughts as to the options available to the PC - from doing nothing; purchasing a bleed kit for the location agreed at an earlier meeting; or purchasing more than one kit. Suggestions were made to look at a basic kit and an intermediate kit, with the river area being the favoured site, in case of any incidents there. The Chair will look into costings for this and report back at the next meeting with a view to agree purchase.</p>	Chair
Governance & Finance		
124/24	<p>Financial Planning</p> <ul style="list-style-type: none"> ● Payments due – these were approved and duly signed. (see appendix 1) ● A request for the Clerk to purchase an external hard drive for storage of records and laptop backup was proposed by the Chair, seconded by Cllr Steel and approved by all. ● To agree and sign accounts for July '24 – these were approved by the councillors and signed by the Chair. ● The Budget, which should have been approved in May, was presented for the current financial year April – March 2025. The proposal for current year figures assigned for planned spend, contingency fund, and a reserve fund. A few specific spends had been added to the proposal to cover costs towards support for the Church CCTV and future replacement of Defibrillators and Bleed Kits. It was agreed to keep specific headings for future spends. The Chair proposed the Budget as set out, this was seconded by Cllr Seehra and approved. (see appendix 3) ● The chair proposed to approve the Governance documents. (These had already been circulated at the PC's Annual Meeting, but the signing of them had been overlooked.) Cllr Seehra seconded the proposal and it was unanimously agreed. 	Clerk Chair/All
125/24	<p>Correspondence Received</p> <p>Somerset Council have advised – Rubbish collection dates over the bank holiday weekend; encouraging parishioners to sign up for garden waste collection; advertising a charity-based service for recycling technology equipment; an online training course to help avoid becoming victims of fraud and financial scams; a link to an article on avoiding QR scams at public car parks. Details of all these have been uploaded to the parish website.</p>	All
126/24	<p>Agenda items for next meeting</p> <p>Bleed Kits; Speed Watch; NHW; Playground; Clearway Motorhomes.</p>	All
127/24	<p>To confirm the date for the next meeting as SEPTEMBER 4th at 7PM</p>	All

Meeting finished at 2035 hrs
Minutes prepared by Ann Parkhouse, Parish Clerk.

Appendix...

1) Payments Due

Name of Payee	Description of Payment	Amount
The following payments are due:		
A Parkhouse	Clerk's Salary for July '24	£279.40
A Parkhouse	Clerk's Expenses	£ 24..60
RoSPA Annual Inspection	Playground Inspection	£112.80
Shepton Mallet landscape Ltd	Sports Club ground maintenance	£264.00
SALC	Affiliation fee 2024/25	£161.41

2) Planning

New Planning Applications: (2)

Applications Decided: (0)

Ongoing Planning Applications: (8)

2024/1077/ADV (Case Officer: Kirsty Black)

Installation of 1 no. Internally D6 (digital advertisement) screen
Lydford Service Station, Fosse Way, West Lydford

2024/0414/FUL (Case Officer: Kelly Pritchard)

Extension to Agricultural Buildings for the Housing and Quarantine of Cattle.
Land At 356549 133068 Westwood Drove West Lydford.

2024/0148/LBC (Case Officer: Jayne Boldy)

Installation of additional conservation rooflights (retrospective).
The Coach House, The Old Rectory, High Street, West Lydford.

2020/1602/OTS (Case Officer Kelly Pritchard)

Outline Planning Permission for the erection of two dwellings with details of access.
Land adjacent to Millway House, Fosse Way, Lydford On Fosse.

2023/0806/FUL (Case Officer Kelly Pritchard)

Conversion and alterations of the existing barn to a residential dwelling.
Rubby Farm, Rubbery Lane, Lydford On Fosse.

2023/0264/FUL (Case Officer Kelly Pritchard)

Proposed concrete block for lodge.
New Oaks Farm, Castle Cary Road, West Lydford.

2021/0898/FUL

Erection of new dwelling, garage and associated access and parking.
Chestnut House Church Lane East Lydford.

2020/0851/OTS

Application for Outline Planning Permission with some matters reserved for the construction of five dwellings and associated vehicular access with details of access & layout.
Church Lane, East Lydford, TA11 7HD.

Enforcements (1)

ENF/2024/0223

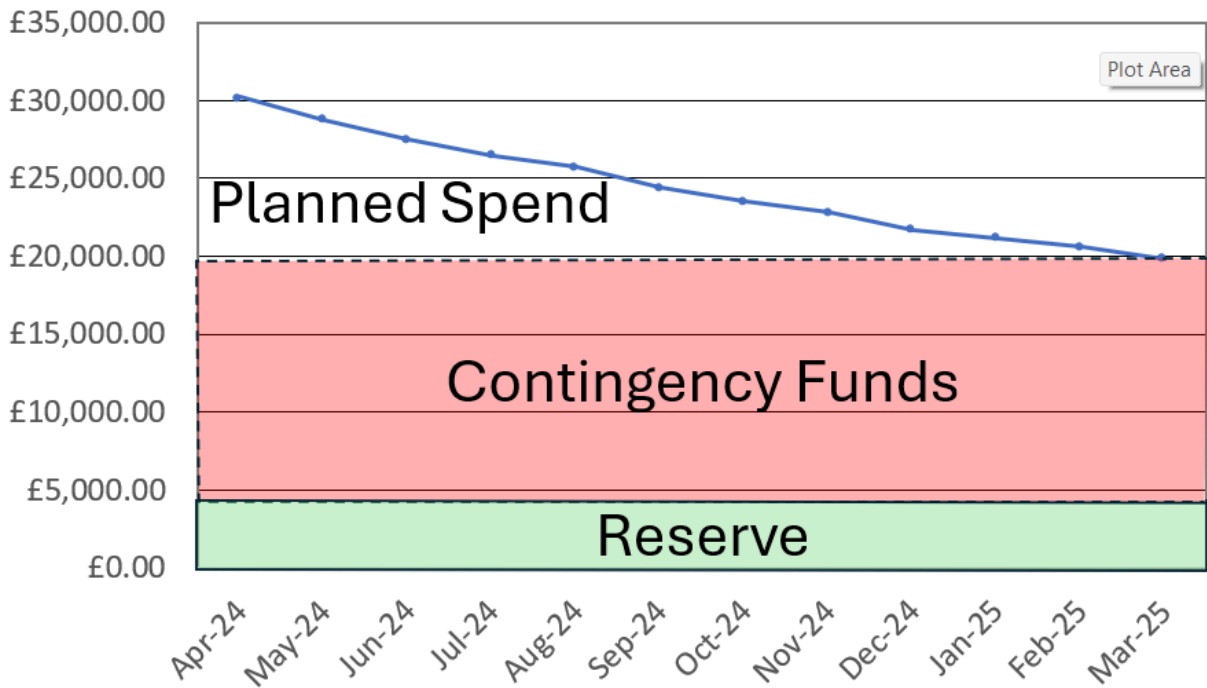
Ash View Farm Fosse Way Lydford On Fosse

Signed: _____

3) Budget

Budget for Financial Year 2024-2025

LoFPC Budget FY24/25



Month	Budget Remaining
Apr-24	£30,213.83
May-24	£28,767.73
Jun-24	£27,471.63
Jul-24	£26,472.53
Aug-24	£25,722.13
Sep-24	£24,421.73
Oct-24	£23,503.33
Nov-24	£22,777.93
Dec-24	£21,687.53
Jan-25	£21,139.13
Feb-25	£20,648.73
Mar-25	£19,848.33