



# Lydford on Fosse Parish Council Meeting

Meeting of the above named Parish Council held on  
**Wednesday 12<sup>th</sup> June 2024 at 1830 hrs in the Parish Hall, West  
 Lydford.**

Present: Parish Cllrs Fielding (Chair), Purcell,  
 & Seehra.  
 And x8 members of the public

**PLEASE NOTE OUR PARISH WEBSITE: [lydfordonfosse.co.uk](http://lydfordonfosse.co.uk)**

## JUNE 2024 MINUTES

Item No.	Subject	Lead
79/24	<b>Public Participation Session</b> <ul style="list-style-type: none"> <li>A member of the public enquired about the make/location of the bleed kit. As this was not an agenda item, this will be addressed next month.</li> <li>A member of the public enquired about councillor resignations, but as Cllrs Bartlett, Persson &amp; Stocking did not formally resign during the meeting, it will be minuted as “intentions to resign”.</li> <li>A member of the public asserted that Cllr Frampton should have been voted in as chair, however Cllr Frampton took the decision to resign before this matter was concluded.</li> </ul>	Chair
<b>Council Session</b>		
80/24	To receive apologies for absence The Clerk.	Chair
81/24	Declaration of Member’s Interests None	Chair
82/24	Report from County Councillors Cllr Sully was not in attendance and did not submit a report this month.	Chair
83/24	To approve and sign the Minutes of previous meeting: 15/5/24 Minutes from the 15 <sup>th</sup> May 2024 Parish Council Meeting were not signed and approved by the chair in the meeting. They will be signed in the July meeting,	Chair
84/24	Confirm Motions to be considered at this PC meeting It was proposed by Cllr Seehra and Seconded by Cllr Purcell that Ann Parkhouse be appointed the new Parish Council Clerk.	
<b>The Built Environment</b>		
85/24	Planning (See Appendix 2) Planning (See Appendix 2) New Planning applications this month (0) Applications decided since previous agenda (1) <b>2024/0700/HSE (Case Officer: Kirsty Black) - This has been approved</b> Applications awaiting decision (7) Ongoing Enforcements (1)	Chair
<b>The Natural Environment</b>		
86/24	<b>Hedge Cutting</b> The Chair stated that the hedge overhanging the pavement on the A37 opposite the petrol station had been cut back. It is thought that the person responsible for said	Cllr Fielding/ Clerk

	hedge had employed someone to do the work. The Chair suggested that a letter should be sent out next April time to “regular offenders” asking them to make sure and cut back their hedges.	
<b>Transport</b>		
87/24	<b>Speedwatch</b> Mr Emsley had nothing significant to report. Latest Speedwatch figures are on the website. He attended a Keinton Mandeville Parish Council meeting wanting to find out about their traffic study conducted to monitor vehicles on the B3153. Mr Emsley is due to join the KM Speedwatch team on Thursday 13 <sup>th</sup> with the idea of increasing co-operation between the two villages. The Chair asked about the KM SIDS. The situation is ongoing.	Mr Emsley
<b>Community Engagement &amp; Support</b>		
88/24/1	<b>Marketing - to include village questionnaire discussion</b> Cllr Seehra reported that the links for an online, anonymous questionnaire are in place, but has decided to wait until the Parish Council is fully “manned” before taking this any further. The leaflet drop is still to be priced up but believes that it best to wait.	Cllr Seehra
88/24/2	<b>Bleed Kits - to agree spend/purchase</b> Three quotes were made available to the PC for the purchase of the above, but as Cllr Bartlett has now resigned from her post, the Chair suggested re-looking at the options and deferring the final decision until August PC meeting.	All
88/24/3	<b>Playground update</b> Cllr Seehra reported that he had contacted other members of the Playground Committee but had little response. He has been told that LSC are now looking into getting the see-saw repaired rather than removed. They have been notified of the £500 coming from the PC and have been asked to contact the Clerk with invoice details.	Cllr Seehra
88/24/4	<b>Charities</b> Nothing to report this month.	All
88/24/5	<b>War Memorial update</b> Mr Berry said that he hoped to hear about the planning application decision next week and then to start fund raising and applying for grants.	Mr Berry
<b>Governance &amp; Finance</b>		
89/24	<b>Financial Planning</b> <ul style="list-style-type: none"> <li>• Payments due (See appendix 1) - These were approved</li> <li>• To agree and sign accounts for May '24 - These will be signed in next month's meeting</li> </ul>	Chair
90/24	<b>Co-option discussion</b> The Clerk has advertised the role of Parish Councillor in the parish noticeboards and on the parish website. So far there have been two applications. Mr Nikolai Stankiewicz was in attendance and after delivering a short speech he was co-opted onto the council. This decision was proposed by Cllr Seehra and seconded by Cllr Purcell. The decision was unanimous. Formal paperwork will be signed by Mr Stankiewicz when the clerk is back form leave. Clerk to arrange councillor training sessions. It was decided that the Councillor advertising posters were to be updated with an open ended application date.	All
91/24	<b>Clerk recruitment/salary discussion</b> Ann Parkhouse was recruited as the new PC clerk (see item 84/24). Councillors to agree terms and salary before the handover process begins and will take advice from SALC. It was decided that the new clerk will also take over the monitoring (when required) of the church CCTV cameras, as the hardware is installed on the parish laptop.	All
92/24	<b>Training</b> Training sessions to be arranged for the new clerk and the new councillors by the clerk.	

93/24	Vice chair discussion - On hold until more councillors have been recruited.	
94/24	Correspondence Received - None to report	
95/24	Agenda Items for next meeting <ul style="list-style-type: none"> <li>• Plane trees</li> <li>• Footpaths</li> <li>• Defib signage</li> </ul>	All
96/24	To confirm the date for the next meeting as July 10 <sup>th</sup> . It was decided that the next Parish Council meeting will be 17 <sup>th</sup> July 2024.	All

Meeting finished at 2015 hrs  
Minutes taken by Cllr Seehra in the absence of the clerk.

## Appendix...

### 1) Payments Due

Name of Payee	Description of Payment	Amount
Additional payments made since the last notification of the Agenda:		
JPH Electrical	Defibrillator installation (pub)	£143.90
JPH Electrical	Defibrillator installation (Church Farm)	£187.00
<b>The following payments are due:</b>		
Julie Nicol	Clerk's Salary for June '24	£333.40
Shepton Mallet Landscape Ltd	Sports Club grounds maintenance	£264.00
Ralph Berry	Reimbursement for memorial plants	£53.98

### 2) Planning

**New Planning Applications: (0)**

**Applications Decided: (1)**

**2024/0700/HSE (Case Officer: Kirsty Black)**

Erection of porch on side elevation. Location: Chapel Gate Fosse Way West Lydford Somerton Somerset

**Deadline for comments: 16/5/24**

**Ongoing Planning Applications: (7)**

**2024/0414/FUL (Case Officer: Kelly Pritchard)**

Extension to Agricultural Buildings for the Housing and Quarantine of Cattle. Location: Land At 356549 133068 Westwood Drove West Lydford Somerton

**2024/0148/LBC (Case Officer: Jayne Boldy)**

Installation of additional conservation rooflights (retrospective). Location: The Coach House, The Old Rectory, High Street, West Lydford.

**2020/1602/OTS (Case Officer Kelly Pritchard)**

Outline Planning Permission for the erection of two dwellings with details of access. Location: Land adjacent to Millway House, Fosse Way, Lydford On Fosse.

**2023/0806/FUL (Case Officer Kelly Pritchard)**

Conversion and alterations of the existing barn to a residential dwelling. Location: Rubbery Farm, Rubbery Lane, Lydford On Fosse.

[2023/0264/FUL \(Case Officer Kelly Pritchard\)](#)

Proposed concrete block for lodge.

New Oaks Farm, Castle Cary Road, West Lydford Church Lane.

[2021/0898/FUL](#)

Erection of new dwelling, garage and associated access and parking. Chestnut House Church Lane East Lydford Glastonbury Somerton.

[2020/0851/OTS](#)

Application for Outline Planning Permission with some matters reserved for the construction of five dwellings and associated vehicular access with details of access & layout.

Church Lane, East Lydford, TA11 7HD.

Enforcements (1)

[ENF/2024/0066](#)

Ash View Farm Fosse Way Lydford On Fosse