



Lydford on Fosse Parish Council Meeting

Meeting of the above named Parish Council held on
Wednesday 13th March 2024 at 1830 hrs in the Parish Hall, West Lydford.

Present: Parish Cllrs Bartlett, Frampton, Persson, Purcell (Chair),
 Seehra & Stocking and the Clerk.
 And x3 members of the public

PLEASE NOTE OUR PARISH WEBSITE: lydfordonfosse.co.uk

MARCH 2024 MINUTES

Item No.	Subject	Lead
30/24	Public Participation Session <ul style="list-style-type: none"> A member of the public enquired about the post box in West Lydford and when it might be returning. The PC have no information regarding this. 	Chair
Council Session		
31/24	To receive apologies for absence Cllr. Fielding	Chair
32/24	Declaration of Member's Interests None	Chair
33/24	Report from County Councillors Neither Cllrs. Sully or Wiltshire were in attendance this month. The Somerset County Council report is available on our website.	Cllr Sully /Wiltshire
34/24	To approve and sign the Minutes of previous meeting: 21/2/24 Minutes from the 21 st February 2024 Parish Council Meeting were signed and approved by the chair.	Chair
35/24	Confirm Motions to be considered at this PC meeting: <ul style="list-style-type: none"> Bleed Kit Spend - See item 39/24/4. 	All
The Built Environment		
36/24	Planning (See Appendix 1) New Planning applications this month (0) Applications decided since previous agenda (0) Applications awaiting decision (9) Ongoing Enforcements (1) This enforcement has been assigned a new number: ENF/2024/0066 New Oaks Farm update No further update this month.	Cllr Bartlett Cllr. Frampton
36/24//2	Local Plan Part II update - Cllr. Purcell attended a meeting on 25/3/24. As SCC has had many of their potential planning sites over turned following a Judicial Review, SCC have asked for new site proposals to be submitted. A consultation is ongoing and will finish on 12/4/24. Cllr. Purcell reported that SCC had received site information for 544 dwellings, which is a higher number than the 505 dwellings target originally declared.	Cllr. Purcell
36/24//2	LCN update - Cllr Purcell attended via Zoom the latest LCN meeting <ul style="list-style-type: none"> The Dimmer Recycling Centre petition has achieved over 1500 signatures and has now been closed and submitted. A possible idea to save the site was to charge people for its use. Its closure may cause unwanted 	

	<p>fly-tipping which may lead to blockages in ditches potentially resulting in flooding.</p> <ul style="list-style-type: none"> • Cllr. Frampton was also in attendance and was invited to join the flood planning committee. It was generally agreed that it is very difficult to make contact with SCC during a flooding emergency. • A Highways sub group has been formed. Major concerns were the quantity of pot holes in our area. • It was also reported that the Planning Enforcement department is seriously under staffed and rarely able to take effective enforcement action. 	
The Natural Environment		
37/24/1	<p>Climate/Environment</p> <p>1. Flood defences for at risk residents reimbursement - discussion - It was agreed that instead of reimbursing individuals for sandbags, the PC would prefer to invest in flood prevention measures that could be utilised by all those in need. It was reported that sandbags could not be re-used in case the flood water is contaminated, so a plastic re-usable version is being investigated by the flood risk management group, along with other possible purchases. The culverts and drains in the parish will only be maintained by SCC if there are highway safety issues, from April 2025 onwards. The flood risk management group will look into local delivery options and a possible tie-in with neighbouring parishes to address this.</p>	All
Transport		
38/24/1	<p>Highways/Road Safety</p> <ul style="list-style-type: none"> • Charitable donation for Mini-Matrix discussion - It was agreed that the charitable donation should be kept for its original purpose ie. a traffic safety project. Cllr. Persson will liaise with Speedwatch and research a possible replacement for the Mini-Matrix device. Cllr. Persson will report back once she has completed her research. • Mendip Community Speedwatch have thanked the LOFPC for their £50 donation. • Somerset Bus Partnership - It was agreed to remove this item from the agenda until Cllr. Seehra has something to report that is pertinent to our parish and surrounding area. 	<p>Cllr Persson</p> <p>Cllr. Seehra</p>
Community Engagement & Support		
39/24/1 /2 /3	<p>Marketing - The website is regularly updated. It was suggested that a bullet point report on LOFPC matters should be published in the Parish Magazine.</p> <p>Charities - Nothing to report this month</p> <p>Defibrillators - Sustainable fund to be discussed - It was agreed to discuss this at next month's Annual Parish Meeting where it can be considered in the context of other budgetary commitments. The proposal is to set aside £1000 per year to maintain the defibrillators (based on 5). This will become part of the budget discussion next month.</p>	<p>Cllr Seehra</p> <p>Cllr Frampton</p>
/4	<p>Bleed Kits - to agree spend - It was agreed that the best location for the bleed kit would be at The Cross Keys Inn, as it is centrally located within the parish. Cllr. Frampton will investigate a tie-in with the defibrillator which is to be installed here in the coming weeks. The choice of Bleed Kit/Spend will also be discussed further next month.</p>	All
/5 /6	<p>NHW - Lynne Mitchell is in the process of renewing the NHW signs.</p> <p>Glastonbury Festival response to PCSO Tim Richards - It was agreed not to respond to this.</p>	Lynne Mitchell
/7	<p>Nigel Woollcombe-Adams legacy - discussion - It was reported that Pippa Woollcombe-Adams was very much in support of some of Nigel's legacy going towards the defibrillator project. It was agreed that the balance of spend after the memorial walk has been completed would go to help fund the defibrillators. Cllr. Fielding to confirm the spends for the memorial walk to assist Cllr. Frampton in financial planning. (The original donation was for £577.36)</p>	All.

Governance & Finance

40/24/1	<p>Financial Planning</p> <ul style="list-style-type: none"> ● Payments due - These were approved. See appendix 2 ● To agree accounts for February '24 - These were approved by the councillors and signed by the Chair (See appendix 3) ● March expenditure/bank accounts at a glance - (see appendix 4) ● How to shorten PC meetings - The following points were suggested to shorten the PC meetings: <ol style="list-style-type: none"> 1. Important discussions should be moved to the beginning of the meeting. 2. The Chair should keep tabs on the timings of the meetings and defer some items until the following month if they judged it necessary. 3. Reports and presentations should be emailed to the councillors prior to the meeting so that councillors would be better informed on issues to be discussed. ● Presentation/reports from working groups- discussion and amendment to our Standing Orders - It was agreed that the councillors would like to see any presentations or reports prior to the meeting, so that information could be digested beforehand and any spend requests can be considered properly and not in a rushed manner. Cllr. Frampton to draft an amendment to the Standing Orders for future approval. 	All/Chair
41/24	<p>Agenda Items for next meeting</p> <ul style="list-style-type: none"> ● Budget Allocation 	All
29/24	<p>To confirm the date & chair for the next meeting as April 10th & Cllr. Frampton. This meeting will be condensed prior to the Annual Parish Meeting and will commence at 1800 hrs. This was confirmed.</p>	All

Meeting finished at 2037 hrs
 Minutes prepared by Julie Nicol, Parish Clerk.

Appendix...

1) Planning

New Planning Applications: (0)

Applications Decided: (0)

Ongoing Planning Applications: (9)

[2023/1633/VRC \(Case Officer: Jennifer Alvis\)](#)

Removal of condition 4 (Agricultural Tie) of planning approval 59158 (Erection of an Agricultural Workers Dwelling). The Bungalow Adjacent Willowbank Barn Fosse Way West Lydford.

[2024/0148/LBC \(Case Officer: Jayne Boldy\)](#)

Installation of additional conservation rooflights (retrospective). Location: The Coach House, The Old Rectory, High Street, West Lydford.

[2023/1600/LBC \(Case Officer: Jayne Boldy\)](#)

Internal renovation works, new mechanical and electrical services and new family bathroom. Perrotts, Castle Cary Road, Lydford On Fosse.

[2020/1602/OTS \(Case Officer Kelly Pritchard\)](#)

Outline Planning Permission for the erection of two dwellings with details of access. Location: Land adjacent to Millway House, Fosse Way, Lydford On Fosse.

[2023/0806/FUL \(Case Officer Kelly Pritchard\)](#)

Conversion and alterations of the existing barn to a residential dwelling. Location: Rubbery Farm, Rubbery Lane, Lydford On Fosse.

[2023/0264/FUL \(Case Officer Kelly Pritchard\)](#)

Proposed concrete block for lodge.
New Oaks Farm, Castle Cary Road, West Lydford Church Lane.

[2021/1975/OTS](#)

Outline application with all matters reserved except for access for the erection of dwelling and garage. Land At 356804 130886 Castle Cary Road Lydford On Fosse.

[2021/0898/FUL](#)

Erection of new dwelling, garage and associated access and parking. Chestnut House Church Lane East Lydford Glastonbury Somerton.

[2020/0851/OTS](#)

Application for Outline Planning Permission with some matters reserved for the construction of five dwellings and associated vehicular access with details of access & layout.
Church Lane, East Lydford, TA11 7HD.

Enforcements (1)

[ENF/2022/0014](#)

Ash View Farm Fosse Way Lydford On Fosse

This Enforcement has a new number: ENF/2024/0066

2) Payments Due

Name of Payee	Description of Payment	Amount
Additional payments made since the last notification of the Agenda:		
London Hearts	Defibrillator/External heated cabinet	£900.00
The following payments are due:		
Julie Nicol	Clerk's Salary for March '24	£333.40

3) Banking

Statement of Accounts: April 2023 - March 2024					February 2024									
Payment Date	Transactions	Inv. No.	Cheque No.	Clearance date	Current Account					Savings Account			Grand Total	
					Credit payments	Payments amount	VAT	Total	Balance	Credit payments	Payment	Balance		
01/02/24	Brought forward from 31st Jan. 2024								£312.45			£18,045.80	£18,358.25	
14/02/24	Internal Transfer from Savings A/C				£1,000.00				£1,312.45		£1,000.00	£17,045.80	£18,358.25	
26/02/24	Reimbursement R. Persson - pallet transfer	06/24	Electronic	26/02/24		£55.00	£11.00	£66.00	£1,246.45			£17,045.80	£18,292.25	
26/02/24	Wordpress Domain *	07/24	Electronic	26/02/24	£0.00	£0.00	£0.00	£19.20	£1,227.25			£17,045.80	£18,273.05	
26/02/24	Salary for Clerk for February	04/24	Electronic	26/02/24	£0.00	£0.00	£0.00	£333.40	£893.85			£17,045.80	£17,939.65	
26/02/24	Ray Eames - noticeboard	05/24	Electronic	26/02/24	£0.00	£0.00	£0.00	£340.00	£553.85			£17,045.80	£17,599.65	
28/02/24	Internal Transfer from Savings A/C		Electronic	28/02/24	£1,000.00	£0.00	£0.00	£0.00	£1,553.85		£1,000.00	£16,045.80	£17,599.65	
27/02/24	Donation from Walters & Pope - Defib		Electronic	27/02/24					£1,553.85	£1,500.00		£17,545.80	£19,099.65	
28/02/24	Donation from Cross keys Pub - Defib		Electronic	28/02/24					£1,553.85	£727.60		£18,273.40	£19,827.25	
									£1,553.85			£18,273.40	£19,827.25	
									£1,553.85			£18,273.40	£19,827.25	
	* Re-imbursed to clerk								£1,553.85			£18,273.40	£19,827.25	
						Totals:	£55.00	£11.00	£758.60	£1,553.85	£2,227.60	£2,000.00	£18,273.40	£19,827.25

4) March Budget Sheet

	AS AT	CURRENT A/C	SAVINGS A/C	TOTAL	APPROX MONTHLY EXPENDITURE	REMAINING FUNDS
APRIL	12/04/2023	£167.03	£11,314.38	£11,481.41	£465.85	£5,515.56 *
MAY	17/05/2023	£580.64	£22,314.38	£22,895.02	£586.39	£16,808.63 *
JUNE	14/06/2023	£2,167.65	£20,314.38	£22,482.03	£1,454.13	£15,527.90 *
JULY	28/07/2023	£1,108.51	£20,406.06	£21,514.57	£452.20	£15,562.37 *
AUGUST					£500.00	
SEPTEMBER	13/09/2023	£809.87	£15,806.06	£16,615.93	£360.00	£16,255.93
OCTOBER	11/10/2023	£1,111.67	£14,922.67	£16,034.34	£880.00	£15,154.34
NOVEMBER	07/11/2023	£1,271.01	£13,922.67	£15,193.68	£566.38	£14,627.30
DECEMBER	12/12/2023	£1,533.94	£12,922.67	£14,456.61	£792.09	£13,664.52
JANUARY	09/01/2024	£723.85	£13,020.76	£13,744.61	£411.40	£13,333.21
FEBRUARY	20/02/2024	£1,312.45	£17,045.80	£18,358.25	£758.60	£17,599.65
MARCH	12/03/2024	£653.85	£18,648.40	£19,302.25	£1,233.40	£18,068.85

* Less ringfenced expenditure: £5,500 for Road Safety