



Lydford on Fosse Parish Council Meeting

I hereby give you notice the Meeting of the above named Parish Council to be held on
Wednesday 21st February 2024 at 1830 hrs in the Parish Hall, West Lydford.

All members of the Council are hereby summoned to attend for the purpose of
considering and resolving the business to be transacted at the meeting as set out hereunder:

Signed by Julie Nicol, Parish Clerk *Julie Nicol*

PLEASE NOTE OUR PARISH WEBSITE: lydfordonfosse.co.uk

FEBRUARY 2024 AGENDA

Item No.	Subject	Lead	Timings /Info
16/24	Public Participation Session <i>This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Members of the public are reminded that they are entitled to speak once and for a maximum of five minutes on a subject. A question asked by a member of the public during a public participation session at a meeting should not require an immediate response or any debate. Time for this session is limited to TEN minutes.</i>	Chair	1830-1840 hrs
Council Session			
17/24	To receive apologies for absence	Chair	1840-1855 hrs
18/24	Declaration of Member's Interests Members must declare personal and prejudicial interests in items on the agenda at the start of the meeting and whenever the interests become apparent.	Chair	
19/24	Report from County Councillors	Cllr Sully/Wiltshire	
20/24	To approve and sign the Minutes of previous meeting: 10/1/24	Chair	
21/24	Matters arising from previous minutes: <ul style="list-style-type: none"> ● Quotes for pollarding/specialist advice - See 9/24/1 ● PC lead on Hydro Project - See 9/24/2 ● Pallet transportation for return of Mini-Matrix - See 11/24/1 ● Cllr Persson to re-report pavement outside Bridge Farm, W. Lydford - See 11/24/2 ● Bleed Kit Acquisition - See 12/24/2 ● War Memorial Project costs - See 12/24/4 	Chair	1855-1900 hrs
22/24	Confirm Motions to be considered at this PC meeting: <ul style="list-style-type: none"> ● To contribute to the cost of pollarding Plane Trees - See 24/24/1 ● That the Parish Council establish a Flood Risk Management Working Group - See 24/24/3 ● To approve the Defibrillator Working Group's recommended approaches to acquiring AEDs for the community and to establish a community first aid network - see 26/24/5 	All	1900-1905 hrs

The Built Environment			
23/24/1	Planning (See Appendix 2) New Planning applications this month (2) Applications decided since previous agenda (1) Applications awaiting decision (7) - See Appendix A Ongoing Enforcements (1) New Oaks Farm update	Cllr Bartlett Cllr Frampton Cllr Purcell	1905-1915 hrs 1915-1925 hrs
23/24/2	Local Community Network <ul style="list-style-type: none"> Dimmer Recycling Centre - potential closure 		
The Natural Environment			
24/24/1	Climate/Environment <ul style="list-style-type: none"> Plane Trees - West Lydford. Motion to contribute to the managing of the Plane trees 	Cllr Frampton	1925-1935 hrs
24/24/2	<ul style="list-style-type: none"> Weir/Hydro Project 	Cllr Bartlett	1935-1940
24/24/3	<ul style="list-style-type: none"> Somerset Rivers Authority update and Bridgefoot Flooding Residents' meeting: motion to establish a Flood Risk Management Working Group 	Cllr Frampton	1940-1955
Transport			
25/24/1	Highways/Road Safety <ul style="list-style-type: none"> Speedwatch 	K. Emsley	1955-2000 hrs
Community Engagement & Support			
26/24/1	Marketing	Cllr Seehra	2000-2030 hrs
26/24/2	Bleed Kits	Cllr Bartlett	
26/24/3	War Memorial Committee Update - costs to proceed with car park extension only	N. Mitchell	
26/24/4	Annual Parish meeting. To agree date/content	Clerk/All	
26/24/5	Defibrillators - Defib WG update & motion to approve recommended approach	Cllr Frampton	
26/24/6	Parish Hall Report	Cllr Purcell	
Governance & Finance			
27/24/1	Financial Planning <ul style="list-style-type: none"> Payments due (see appendix) To agree accounts for January '24 February expenditure/bank accounts at a glance VAT return 	Clerk Chair Clerk Clerk	2030-2045 hrs
27/24/2	Governance <ul style="list-style-type: none"> To approve PC's Financial Regulations 	Cllr Frampton	
27/24/3	Training Matrix <ul style="list-style-type: none"> Councillors updates to Training Matrix Approval for financial spend for Cllr Frampton to attend "Responding to Planning Applications" course (£25) Feedback on "Being A Successful Chair" training received from Cllrs Fielding, Frampton & Purcell 	Cllr Frampton All Cllrs Fielding, Frampton & Purcell	
28/24	Agenda Items for next meeting	All	2045-2050 hrs
29/24	To confirm the date & chair for the next meeting as March 13 th & Cllr. Purcell.	All	

Appendix...

1) Payments Due

Name of Payee	Description of Payment	Amount
Additional payments made since the last notification of the Agenda: None		
The following payments are due:		
Julie Nicol	Clerk's Salary for February '24	£333.40
Ray Eames	E. Lydford Noticeboard	£340.00
Rose Persson	Reimbursement for pallet transport	£66.00
Julie Nicol	Reimbursement for domain registration	£19.20

2) Planning

New Planning Applications:

[2023/1633/VRC \(Case Officer: Jennifer Alvis\)](#)

Removal of condition 4 (Agricultural Tie) of planning approval 59158 (Erection of an Agricultural Workers Dwelling). The Bungalow Adjacent Willowbank Barn Fosse Way West Lydford.

[2024/0148/LBC \(Case Officer: Jayne Boldy\)](#)

Installation of additional conservation rooflights (retrospective). Location: The Coach House, The Old Rectory, High Street, West Lydford.

Applications Decided:

[2020/0910/FUL](#)

Erection of a single storey dwelling with associated access and Parking. Land east of Squires Mardi's Lane, West Lydford

Ongoing Planning Applications:

[2023/1600/LBC \(Case Officer: Jayne Boldy\)](#)

Internal renovation works, new mechanical and electrical services and new family bathroom. Perrotts, Castle Cary Road, Lydford On Fosse.

[2020/1602/OTS \(Case Officer Kelly Pritchard\)](#)

Outline Planning Permission for the erection of two dwellings with details of access. Location: Land adjacent to Millway House, Fosse Way, Lydford On Fosse.

[2023/0806/FUL \(Case Officer Kelly Pritchard\)](#)

Conversion and alterations of the existing barn to a residential dwelling. Location: Rubbery Farm, Rubbery Lane, Lydford On Fosse.

[2023/0264/FUL \(Case Officer Kelly Pritchard\)](#)

Proposed concrete block for lodge.
New Oaks Farm, Castle Cary Road, West Lydford Church Lane.

[2021/1975/OTS](#)

Outline application with all matters reserved except for access for the erection of dwelling and garage.
Land At 356804 130886 Castle Cary Road Lydford On Fosse.

[2021/0898/FUL](#)

Erection of new dwelling, garage and associated access and parking. Chestnut House Church Lane East Lydford Glastonbury Somerton.

[2020/0851/OTS](#)

Application for Outline Planning Permission with some matters reserved for the construction of five dwellings and associated vehicular access with details of access & layout.

Church Lane, East Lydford, TA11 7HD.

Enforcements (1)

[ENF/2022/0014](#)

Ash View Farm Fosse Way Lydford On Fosse